

We would like to invite you to participate as a vendor in our 13th annual WNY Fiber Arts Festival!

There are a tremendous number of knitters, spinners, weavers and crafters here in Western New York. We hope to provide a wide range of fiber related vendors as well as some jewelry, buttons and other handmade & unique items. Please complete the following application and agreement.

Farm or Business Name: _____
Contact Person(s): _____
Mailing Address: _____
Email: _____
Website: _____
Phone: _____ Cell: _____ Other: _____

Product description - Please include at least 3 non-returnable photos, brochures, etc.:

I have enclosed payment for _____ (#of spaces) 8'x8' INDOOR space @ \$65.00/space \$ _____
(only 3 are available, please call).

I have enclosed payment for _____ (#of spaces) 10'x10' OUTDOOR space @ \$40.00/space \$ _____

I have enclosed payment for _____ (#of spaces) 10'x20' OUTDOOR space @ \$55.00/space \$ _____

I have enclosed payment for _____ (#of spaces) 10'x30' OUTDOOR space @ \$70.00/space \$ _____

Additional Advertising opportunities:

1. As a vendor you may place a "Business Card" size ad in our festival program. The cost is \$25.00. Even if you are unable to attend the festival, this is a great way to advertise your business to a target population. Please enclose your business card along with your check. Ad Cards must be received by August 1, 2017.
2. You can also advertise year round on WNYFiberArtsFestival.org website for only \$10.00.

Total Enclosed \$ _____ Entry fees must accompany application. Partial Payments will not be accepted. We reserved the right to apply a \$35 fee to returned checks.

I have read and agree to the information provided in this Vendor Application and Agreement. I understand that no other verbal representation by either party is part of this agreement. The information I have provided and contained herein is accurate to the best of my knowledge and belief.

Vendor Signature date

Printed Name

APPLICATIONS MUST BE POSTMARKED BY JUNE 15, 2017. Vendors will be contacted by July 15, 2017.

Please send check or money order made payable to:

WNY Fiber Festival Attention: Vendor Applications

PO BOX 133, South. Wales, NY 14139

Questions may be directed to our email address at wnyfiberartsfestival.org or by calling 585-687-2750.

Vendor Agreement

1. Vendors are contracted to sell only the items listed in the contract agreement, preferably quality natural fiber and fiber related items, hand-crafted products, tools and equipment related to natural fiber crafts or animals. Other art items that may be allowed are pottery, quilts, soaps, drawing and artwork and the like, related to the theme of the festival. The Festival Committee reserves the right to remove products from your area that do not meet the above criteria or are deemed inappropriate for this event. There are no “exclusive” sale opportunities on any products at this event.
2. In an attempt to provide a high quality festival for the public, this will be a juried show. We ask that you include with your application at least 3 photos of your booth display as well as the various items for sale along with other brochures, flyers, etc. Photos are non-returnable and become possession of the Festival Committee. It is agreed that photos may be used for promotion of the Festival in print or online forms.
3. Applications must be postmarked by June 15, 2017. Following this deadline, the committee will review all applications for originality and to maintain uniqueness of items. Preference will be given to items originating or made in the USA. Applicants will be notified by July 15, 2017. Fees will be returned to those applicants not approved.
4. All approved vendors must have a New York State Sales Tax Identification Number and must mail, email or text (585-509-0723) a copy of the certificate to the Festival Committee before your attendance will be confirmed by the Committee. The certificate must also be on display in your booth during the Festival.
5. Both indoor and outdoor spaces are available. All booth spaces at approximately 10' by 10', and will be assigned and marked. Vendors are responsible for supplying tables, chairs and displays. Vendor's assigned outdoor spaces must provide tents which fit within designated space. All vendor items and displays must stay within designated booth space. Vendors will be responsible for keeping their display areas clean, and must clean their area before leaving at the end of the day.
6. Outdoor tents will not have access to electricity. Indoor outlets are limited and thus cannot be guaranteed.
7. Please note that this is a “Rain or Shine” event.
8. Vendors are responsible for transportation, arrangement and sale of their own work. Volunteers will be available to watch your booth for breaks, though volunteers should not be considered responsible for selling your items. Runners will also be available to get refreshments, water, etc. for vendors. Limited security will be provided at the Festival, therefore, WNY Fiber Arts Festival assume no responsibility for loss or damage/injury to any work, display or person.
9. Vendors will be allowed to set-up on Saturday, September 23 from 7:00 am to 9:00am. Upon arrival, vendors should first check-in and receive assigned booth space number. Volunteers will be available to help you unload. By 9:00 am Saturday, all cars and trucks must be moved to the vendor parking area. Vendors are not allowed to take down displays before 5:00 pm on Saturday. It is not the Festival policy for vendors to begin taking down their displays before this time. Vendors who do so will not be permitted to participate in future events.
10. In the event that a vendor cancels or is otherwise unable to attend the festival, it will be the vendor's responsibility to notify the vendor committee in writing. Cancellation 30 days or closer to festival date will result in forfeiture of all fees.
11. The festival will keep a list of stand-by vendors and will contact potential participants as space becomes available. The Festival Committee reserves the right to reject any vendor who does not treat other vendors, volunteers, customers and guests with courtesy, or who carries/sells items from their booth not listed on their application. The Festival Committee shall decide disputes arising from any cause and their decision will be final.
12. Fiber Animals/Livestock: fiber animals are always enjoyed by the public. If you are able to bring fiber animals for display and educational purposes, please contact our Committee. For animal exhibitors: Please insure the safety of your animals as well as our guests by noting the following: (a) All animals must have proof of appropriate immunizations and must be accompanied with appropriate health certificates as required by New York State, which must be available when requested throughout the day; (b) All animals must be monitored at all times by their owners; (c) Transportation, penning/fencing, bedding, feed and other supplies for animals must be provided by owner; (d) Owners are asked to clean up after their animals; (e) Animals and documentation will be inspected upon arrival; (f) Owners are encouraged to provide anti-bacterial hand gel for the public.
13. Vendors may be asked to donate one item to a fund raising raffle to be held during the Festival. While not required, our Festival Committee will greatly appreciate your support!
14. Please note that overnight camping is not allowed in Emery Park. A list of local hotels and camp sites are available at <http://www.nycampgrounds.com>
15. Limited parking exist at the lodge area. Transportation to and from the vendor parking area will be provided. All vendor vehicles are to be out of the guest parking area no later than 9:00 AM. Vendor parking rules & restrictions will be strictly enforced.